



## CALLING ALL VOLUNTEERS!

### **You are needed to serve in your local Intermountain APIC Chapter 123**

#### **The following positions are open:**

- President Elect \*\*\*\*Will attend National APIC Conference as president\*\*\*\*
- Treasurer \*\* Will attend National APIC Conference 1<sup>st</sup> year of term\*\*
- 3 Board Members

**President-Elect (3 year term: year 1 – President-Elect, year 2 – President, year 3 – Past-President):** Shall prepare to assume the office of President. Shall fill the office of President should that office become vacant and subsequently fill the office of President for a regular term as is entitled the President-Elect. As President-Elect, will chair the conference planning committee.

**Treasurer (2 year term):** shall; oversee and be responsible for the management of the financial affairs of the Association, oversee the preparation of periodic financial reports for the Board, review financial affairs of the Association as necessary with legal counsel and/or accountant, oversee the preparation of the annual budget and present it to the Board of Directors, be a member or consultant to any committee having to do with the Association's monies, be bonded through the Association, participate in the conference planning committee, finance/executive committee, and other committees as indicated.

**Board Member (2 year term):** The Board of Directors shall; be the governing body of the chapter and shall establish policy for conducting the business and management functions of the chapter, review committee and officer reports and makes recommendations concerning committee activities, authorize the official acts of the elected officials and committees, approve the slate of candidates for the ballot, participate in the conference planning committee and other committees as indicated