



**APIC #123 Board Meeting Minutes**  
<http://apicintermountain.webs.com/>

**Date:** April 15th, 2016 **Time:** 1400-1600 **Location:** St. Luke's Meridian

Name / Credentials / Department	Present	Absent	Name / Credentials / Department	Present	Absent
Suzanne Walsh EIRMC- President	X		Janet Brooks West Valley- Board Member	X	
Aimee Baerlocher St. Luke's- Secretary	X		Martha Jaworski Qualis- Board Member	X	
Gary Hedges Vibra- President Elect	X		Jerrie Hammons St. Luke's- Board Member		X
Jessi Bond St. Luke's- Treasurer	X		Chris Dent Saint Al's- Board Member	X	
Susan Heppler: Dept of Health & Welfare	X		Sherry Tolley: St. Luke's Magic Valley	X	
Collette Wiemers: Treasure Valley Surgery	X		Femi Abimbade: St. Luke's Meridian	X	
Stacy Middlebrooks-Berk: St. Luke's Magic Valley	X		Cindy Turney: St. Luke's Boise	X	
Terry Conrad: St. Luke's Boise	X		Nikki Ripplinger: Teton Valley	X	
Don Rock: St. Luke's Magic Valley	X		Theresa Noyce: Saint Al's	X	
Robin Nettleton: St. Luke's Elmore	X		Carolyn Leader: Saint Al's	X	
Nancy Romero: St. Luke's McCall	X				

Agenda Item	Topics	Discussion and Follow-up Responsible Party
Agenda Item	Description	
Education	Barb Breckler: Central Line Events in the Dialysis setting Suzanne Walsh: CIC Q&A Prep Martha Jaworski: Education Survey Martha Jaworski: Discussion Forum	<ul style="list-style-type: none"> <li>• Powerpoint attached for dialysis and CIC prep presentations</li> <li>• Martha is looking for feedback after each education session and will be sending out a Survey Monkey. Look for links in emails with information from the meeting. Please take a couple of minutes to complete. Cindy Turney will conduct the CIC questions for the May meeting.</li> </ul>

		<ul style="list-style-type: none"> <li>• Due to some extra time leftover in the education session members asked some questions to get feedback from the group:             <ol style="list-style-type: none"> <li>1. Are reps allowed in your Sterile Processing Dept? For the most part reps are allowed to check instruments in and out of the departments. Some areas do have reps entering and assembling instruments.</li> <li>2. How do your Employee Health and IP handle exposures? The majority of responses said Employee Health handles the staff exposures and IP handles patient exposures.</li> </ol> </li> </ul>
<p>Open Board Member position: <b>Suzanne</b></p>		<ul style="list-style-type: none"> <li>○ The board has elected to appoint Kim Link (Program Manager at Central District Health Dept) to the open Board Member position for the remainder of the 2016 and 2017 year. Thank you Kim and welcome to the Board.</li> </ul>
<p>Budget <b>Jessi</b></p>	<ul style="list-style-type: none"> <li>• Treasurers Report</li> </ul>	<ul style="list-style-type: none"> <li>• Jessi gave an overview of the Treasurer's Report</li> <li>• Balance in checking 4/14/16: \$5,050.32</li> <li>• Balance in savings (Business Market Rate Savings) 4/14/16: \$18,297.76</li> <li>• Vanguard Investment 12/31/15: \$9,922.36</li> </ul>
<p>Committee Chairs <b>Suzanne</b></p>	<p><b>Education/Calendar:</b> Martha Jaworski  <b>Conference:</b> Gary Hedges  <b>Government Affairs:</b> Martha Jaworski  <b>Finance/Executive:</b> Suzanne Walsh  <b>Bylaws:</b> Aimee Baerlocher  <b>Communication/Membership:</b> Aimee Baerlocher  <b>Nominating:</b> Gary Hedges</p>	<ul style="list-style-type: none"> <li>• Education: Calendar attached.</li> <li>• Upcoming Education sessions:             <ul style="list-style-type: none"> <li>○ May: "Pre-operative diabetes/A1C Management" Elizabeth Olberding, MD. St. Luke's Health System</li> <li>○ July/Aug: will be updates from members attending SHEA/APIC</li> </ul> </li> <li>• Conference:             <ul style="list-style-type: none"> <li>○ The committee has been meeting regularly. The fall conference will be October 27-28 held in Boise. If anyone has specific speakers or topics please reach out to Gary Hedges.</li> <li>○ June 25<sup>th</sup> in Boise at Saint Al's we will be hold a 1 day event for Sterilization and Disinfection. Please see the attached flyer and share with others, especially Sterile Processing staff.</li> </ul> </li> <li>• Government Affairs: <a href="http://www.apic.org/Advocacy/Advocacy-Updates">http://www.apic.org/Advocacy/Advocacy-Updates</a> <ul style="list-style-type: none"> <li>○ Counterfeit N95 masks have been made and on the market.</li> <li>○ Continuation of information on Zika Virus</li> </ul> </li> <li>• Bylaws: The Bylaws committee reviewed and updated and sent to National APIC for review. Will send out the finalized version to all members once complete.</li> <li>• Communication: Monthly getting updated rosters from APIC. We have membership packets available from national APIC. If anyone needs more, please reach out to Aimee. For members who are only National APIC members and would like to join the I-APIC chapter, please add APIC 123 to your membership renewal, cost is \$20.</li> </ul>

		<ul style="list-style-type: none"> <li>Nominating: be thinking if you are interested in running for an officer/board member position. Nominations occur in October. This year Pres. Elect, Secretary (2 yr term 2017-2018), and 2 Board member positions (2 yr term 2017-2018) will be open. Please reach out to Gary Hedges if you are interested or have someone in mind.</li> </ul>
Idaho State Grant: Susan Heppler	Gather feedback on next year's grant proposal	<ul style="list-style-type: none"> <li>Susan discussed with the group of some potential grant options for next year. There was interest in a transfer system with C.diff/MRSA patients. The state of Utah has a standardized form for inter-facility transfer, which everyone agreed would be a great goal.</li> </ul>
APIC 2016 National Conference/ SHEA	<ul style="list-style-type: none"> <li>APIC: <a href="http://www.apic.org/Education-and-Events/Overview">http://www.apic.org/Education-and-Events/Overview</a></li> <li>APIC Spring Academy: April 18-23: San Diego, CA</li> <li>Qualis Health: April 21-22, Boise</li> <li>APIC national Conference: June 11-13: Charlotte, NC</li> <li>SHEA: <a href="http://www.shea-online.org/Education.aspx">http://www.shea-online.org/Education.aspx</a></li> <li>SHEA- May 18-21: Atlanta, GA</li> <li>Center for Domestic Preparedness/FEMA: <a href="https://cdp.dhs.gov/">https://cdp.dhs.gov/</a></li> </ul>	<ul style="list-style-type: none"> <li>Many of the board members will be attending an upcoming conference.</li> <li>For free trainings: Center for Domestic Preparedness/FEMA offers multiple course. Please see their site. <a href="https://cdp.dhs.gov/">https://cdp.dhs.gov/</a> <ul style="list-style-type: none"> <li>Trainings on emergency preparedness, highly infectious diseases, and incident command, etc.</li> <li>Some of the members from St. Luke's will be attending the highly infectious disease one coming up spring/summer</li> </ul> </li> </ul>
Roundtable All		<ul style="list-style-type: none"> <li></li> </ul>
<b>Next Meeting:</b>	<ul style="list-style-type: none"> <li>May 27, 2016 St. Luke's Meridian</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>